



Office for People With Developmental Disabilities

ANDREW M. CUOMO
Governor

THEODORE KASTNER, MD, MS
Commissioner

July 19, 2019

HV 073019 2019 - 2024 Generator Maintenance in Orange, Rockland, and Westchester Counties

Re: Questions and Answers

Below is a compilation of the questions received for this bid. Thank you very much for your interest.

Question 1: As stated, every 500 hours it is required to replace the air filter and spark plugs. It is tough to estimate if/or when the generator will reach 500 hours, as this is an extreme amount of run time. My question is how often would you like the air filter and spark plugs replaced? Every year, every other year?

Answer 1: Each unit is equipped with a type of time meter reader to provide the amount of hours have transpired between maintenance. Please adhere to the specifications in the scope were air filters and spark plugs are changed at 500 hours. Per the scope, air filters may need to be changed at the 100 hour/6 month maintenance, based on visual inspection.

Question 2: Will we be given the hours and parts list (filter numbers) for each unit? It's not possible to do a full service with oil change without that information. Initially, can we do an inspection without oil change then 6 months following inspection conduct and inspection with oil change? Maintaining that rotation for the duration of the contract. Oil changes per most OEM guidelines is every 12 months. This is also a cost savings for your department. Please advise.

Answer 2: After award of a contract, the successful vendor is expected to perform an initial maintenance on every unit within the first 6 months. Thereafter, as stated, oil changes are to be performed every 6 months/100 hours of usage and log that maintenance.

Question 3: As stated, a coolant flush is to be performed. When I see the word "flush" noted, I assume that the coolant is to be drained from the unit and then returned as is (unless our technician finds a reason to replace it with new coolant). As written in the bid package, it says "Flush cooling system and properly dispose of old coolant" then below it states, "Replacing coolant every year is unnecessary". This seems a little contradicting. Can you please clarify how often the coolant needs to be replaced? Every year, every other year?

Answer 3: Re-using old coolant may have adverse effect. Deposits and sediments may be in the old coolant that may not be filter out once placed back into the system. It will be best to have new coolant.



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Question 4: Please present the bid results, pricing, who submitted, etc. from when this project was last bid.

Answer 4: This service was not bid out in the past and was thus not a service under contract.

Respectfully,

Michael Detz
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Contract Management Unit
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